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Office of Financial Aid

2025-2026 V5 Verification Worksheet – Dependent Student

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for review in process called verification. The law says that before disbursing Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent, whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to the financial aid office. We may ask for additional information, if necessary, for clarification. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

A. Dependent Student’s Information – Please fill in with the student’s information.

Student’s Last Name	First Name	M.I.	Student’s ID Number
Permanent Street Address (include apt. no.)			Student’s Date of Birth
City	State	Zip Code	Student’s Email Address
Student’s Home Phone Number (include area code)			Student’s Alternate or Cell Phone #

B. Dependent Student’s Family Size – List the people in your parent(s)’ family size. Include:

- Yourself
- Your parent(s) you **live** with (including stepparent), and
- Your parents’ other children, if your parent(s) will provide more than half of their support from July 1, 2025 through June 30, 2026, **and/or** the children would be required to provide parental information when applying for Federal Aid, and
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

Also, write in the name of the college for any noted above, **excluding parent(s)**, who will be attending college at least half- time between July 1, 2025 and June 30, 2026, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	University/College	Will be Enrolled at Least Half Time?
		<i>Self</i>	<i>SCU</i>	<i>Yes</i>

C. Student Income Information to Be Verified – check the box that applies:

- I used the IRS Data Retrieval process when completing/updating the 2025-26 FAFSA.
My **2023 Signed Federal 1040 Tax Return with applicable Schedules**, is attached. An IRS Tax Return Transcript (DRT) may be requested by the school in place of the signed tax return copies.
- I will not file and am not required to file a 2023 Federal Tax Return. If you did not file a tax return, but had earnings from work, list below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is provided.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2023

D. Parent Income Information to Be Verified – check the box that applies:

- My parent(s) used the IRS Data Retrieval process when completing/updating the 2025-26 FAFSA.
If the parents filed separate 2021 Federal Tax Returns, the IRS DRT cannot be used and the **2023 Signed 1040 Tax Return(s) with applicable Schedules, must be provided for each.
- My parent(s) **2023 Signed Federal 1040 Tax Return(s) with applicable Schedules**, are attached. An IRS Tax Return Transcript (TRT) may be requested by the school in place of the signed tax return copies.
- My parent(s) will not file and are not required to file a 2023 Federal Tax Return. If your parent(s) did not file a tax return, but had earnings from work, list below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is provided.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2023

E. Identity/Statement of Educational Purpose

The student must meet with a Financial Aid Counselor IN PERSON and present the following documentation to verify the applicant’s identity. Below are the items needed during the meeting:

A valid government-issued photo identification, such as, but not limited to, a driver’s license, other state-issued ID, or passport. SCU will maintain a copy of the photo ID that is annotated with the date it was received and reviewed and the name of the financial aid officer authorized to collect the student’s ID. A signed statement (below) certifying that the Federal student financial assistance received will only be used for educational purposes to pay the cost of attending SCU for the 2025-2026 award year.

I certify that I (print name) _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending SCU for 2025-2026.

If the student is unable to appear in person at SCU to verify his/her identity, the student must provide:

- A copy of the valid government-issued photo ID that is acknowledged in the notary statement below or that is presented to a **notary**, such as, but not limited to, a driver's license, other state-issued ID, or passport: and
- The original Statement of Educational Purpose, which is provided above, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

F. Certification and Signatures By signing this worksheet, I/we certify that all the information reported on this worksheet to qualify for Federal student aid is complete and correct.

WARNING: This process is deemed required by the Federal Government. If you purposely give false information, you may be fined, be sentenced to jail, or both.

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date