COVID-19 SITE-SPECIFIC PROTECTION PLAN

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Southern California University of Health Sciences (SCU) 16200 Amber Valley Drive Whittier, CA 90604

Contents

Background Information

Founded in 1911, Southern California University of Health Sciences (SCU) has been educating healthcare professionals and providing essential healthcare in Los Angeles and Orange Counties for over 100 years. SCU is a private, not-for-profit, non-residential university offering certificate, baccalaureate, master, and doctoral level programs that prepare students for a variety of careers in the health sciences. SCU offers three programs that qualify students to sit for the license or certification required to practice: Chiropractic, offered through our Los Angeles College of Chiropractic, Physician Assistant, and Acupuncture and Chinese Medicine. SCU also offers courses and programs that provide a path for students to enter or prepare for a variety of healthcare-related careers.

There are currently over 1000 full-time equivalent students enrolled at SCU.

This Site-Specific Protection Plan (SPP) details the precautions SCU will take when reintroducing classes and labs to campus.

Description of SCU's COVID-19 Site-Specific Protection Plan (SPP)

SCU's Site-Specific Protection Plan (SPP) combines state-level guidance published in the California State Resilience Roadmap and local Los Angeles County Department of Public Health policies and guidance.

The State of California requires all businesses to:

1. Perform a detailed risk assessment and implement a site-specific protection plan (SPP)
2. Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them
3. Implement individual control measures and screenings
4. Implement disinfecting protocols

As the COVID-19 public health situation continues to evolve and new Public Health Orders are issued both at the State and local levels, amendments to this SPP will be made as needed to incorporate new requirements.

Development of SCU's COVID-19 Site-Specific Protection Plan (SPP)

The following steps were taken to develop SCU's SPP:

1. Business practice risk assessment
2. Guideline- and evidence-informed protocol creation based on risk assessment and specific business requirements. All protocols are informed by guidelines from the Centers for Disease Control and Prevention (CDC), local and state mandates, and documents prepared

for addressing the crisis in higher education, such as the American College Health Association's (ACHA) "Guidelines on Reopening Campuses," the Global Center for Health Security's "Higher Education COVID-19 Pandemic Recovery Checklist," and articles published in peer-reviewed journals whenever possible.

3. Ongoing communication, quality assurance, and continuous improvement

Individual Control Measures and Screenings

Employees whose work duties can be conducted remotely may continue to do so or may elect to return to work on campus.

Employees, patients, and students who are sick or exhibiting symptoms consistent with COVID-19 are directed to stay home. Students and employees visiting campus must complete a remote, app-based, temperature and symptom screen and exposure questionnaire each day before arrival on campus. The app is programmed to inform any symptomatic or exposed person to stay home and seek medical care if necessary. See Appendix A for screenshots of the screening app.

Employees and students present the outcomes of their app-based questionnaire before beginning their first on-campus activity of the day.

In the event, a student or employee develops symptoms while on campus, they and anyone exposed* to them should immediately exit the classroom or clinic. They should report their symptoms using the screening app and may follow up with SCU Health or another health provider for symptom assessment. If indicated, they should call 562-943-7125 or email health@scuhs.edu to schedule a no-cost SARS-CoV-2 virus test via SCU Health.

Masks/face coverings are recommended, but not required indoors while on campus EXCEPT while inside the University Health System or in a clinical lab.

Employees, patients, and students are provided with all required protective equipment (i.e., face coverings) and SCU ensures equipment is worn properly. Types of protective equipment provided to students and employees include N-95 masks, KN-95 masks, and surgical masks, as necessary based on CDC guidelines. As a general rule, PPE will be provided as follows:

- Clinical care: N-95 masks, surgical masks, face shields, gowns, and gloves as necessary based on CDC guidelines. CDC guidelines for masks and personal protective equipment (PPE) must be implemented during patient care.
- Practicum labs with less than 6 feet of space between students and faculty: KN-95s and surgical masks. Gloves are made available, but it is important to understand that a dirty glove can transmit germs the same as a dirty hand, so even when using gloves, hand hygiene must always be maintained.

Cleaning and Disinfecting Protocols

Thorough cleaning in high traffic areas is performed regularly. Commonly used surfaces are disinfected a minimum of three times per day.

All shared equipment and touchable surfaces are cleaned and sanitized between each use. This includes handles and latches, telephones, controls on stationary and mobile equipment, desks, tables, countertops, and other contacted surfaces.

Entrances, exits, higher traffic areas, and points of sale are equipped with proper sanitation products, including hand sanitizer and/or sanitizing wipes

Handwashing facilities are available and will stay operational and stocked at all times. Additional soap, paper towels, and hand sanitizer are supplied when needed. Hand sanitizer is provided in the absence of indoor plumbing and is available in every room on campus.

Sanitizing supplies are provided to promote personal hygiene. This includes tissues, no-touch trash cans, hand soap, alcohol-based hand sanitizer, disinfectants, and disposable towels. Cleaning products have been selected from the Environmental Protection Agency (EPA)'s-approved for use against the COVID-19 list. Business hours and/or other procedures have been modified to provide adequate time for regular, thorough cleaning, handwashing, product stocking, and other measures.

Employees and students are provided adequate time to implement cleaning practices before and after shifts and classes.

Hands-free devices have been installed wherever possible, including motion sensor lights, hands-free door opening hardware, contact-less payment systems, paper towel dispensers, and timecard systems.

Schedule for disinfecting high traffic areas and commonly used surfaces.

- Break rooms: 3 times per day
- Bathrooms: 3 times per day
- Telephones: Daily or between users, whichever is more frequent
- Handrails/door handles/counters/shelving: Between patients in the clinic; between users in classrooms; and daily by janitorial staff
- Time clocks: Daily
- Handwashing facilities: 3 times per day
- Hand/held devices (payment portals, including ATM PIN pads, stylus): After each use
- Custom equipment and tools (i.e., pallet jacks, ladders, supply carts): Daily

Facility schedules will be disrupted when necessary to accommodate additional cleaning. Preference will

be given to cleaning/disinfecting. All superfluous/non-essential items have been removed to minimize touchable surfaces and facilitate cleaning and disinfecting.

Physical Distancing & Ventilation Protocols

HVAC filters have been upgraded to the highest possible MERV (8-13) to maximize filtered particles.

Portable high-efficiency air cleaners have been deployed to all applicable spaces.

Measures to increase non-filtered, non-recirculated airflow in all indoor spaces have been deployed, including portable fans, and instructions to keep doors and windows open, weather permitting. As a rule of thumb, if a room is 75 deg F or warmer, air conditioning should be utilized with doors and windows closed, and portable fans turned on.

Healthcare Industry-Specific Protections

Through SCU's capacity as an essential healthcare business, extensive health protocols relating to patient care have been developed and are being utilized. See Appendix B for a summary of SCU's patient care health protocols.

Notification of COVID-19 Positive Cases

Los Angeles County Department of Public Health is notified of all positive COVID-19 cases.

If a student or employee is diagnosed with COVID-19, an assessment of potential campus exposures will be performed and recommended testing, quarantine, or isolation instructions will be communicated.

Students and employees are aware that they can call the Los Angeles County Department of Public Health if a suspected exposure has occurred at 2-1-1.

Training

Employees and students have been trained on the following topics:

- Information from the Centers for Disease Control and Prevention (CDC) on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
- The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, the recent loss of taste or smell, or if they or someone they live with has been diagnosed with COVID-19, or is exhibiting COVID-19-like symptoms.

- The importance of seeking medical attention if symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's what steps to take if you are sick webpage](#).
- The vulnerability of older adults and people with chronic medical conditions, and the need to practice caution to protect these groups.
- The importance of meticulous adherence to public health practices, including the importance of frequent handwashing with soap and water, including scrubbing with soap for at least 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol and allowing the sanitizer to evaporate for at least 30 seconds when a sink or handwashing station is not available, per CDC guidelines). Be mindful of any surface contact, e.g. use a paper towel to turn off faucets after handwashing, and coughing and sneezing into one's elbow.
- Manufacturer's directions and Cal/OSHA requirements for safe use of personal hygiene and cleaning products.
- The availability of anonymous feedback and reporting via ReportIt.
- Use of SmartaBase for off-campus symptom screening/risk assessment.

Compliance and Documentation

SCU's campus is regularly inspected by the Safety and Compliance and Quality Assurance Committees for compliance with this Site-Specific Protection Plan (SPP) and any deficiencies are documented and corrected.

SCU utilizes an anonymous reporting tool, [ReportIt](#), to encourage candor.

All new business operations will continue to be accessible to patients, students, and employees with disabilities, complying with the Americans with Disabilities Act, Title III which covers private business entities.

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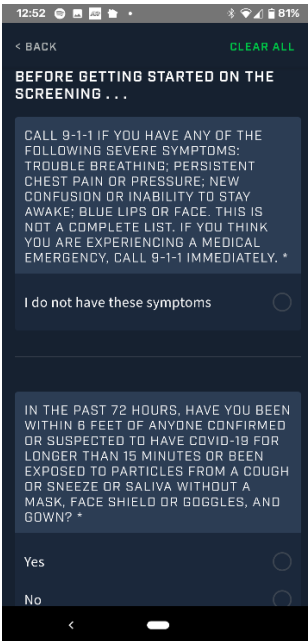
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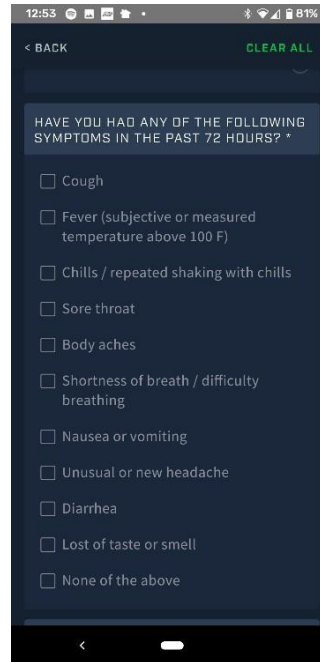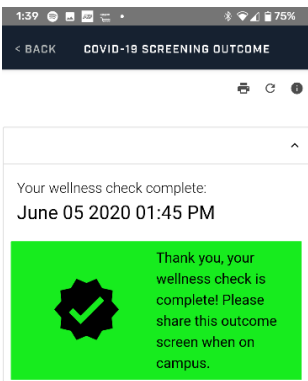
Appendix A: Screening App Screenshots

← App welcome screen. Users click the "Add Data" button to begin the COVID-19 wellness screening questionnaire.
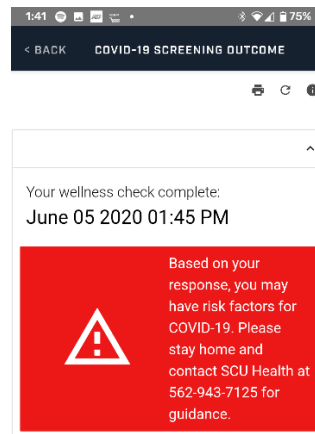
SOUTHERN CALIFORNIA UNIVERSITY
OF HEALTH SCIENCES

← First section of the questionnaire

BEFORE GETTING STARTED ON THE SCREENING . . .

CALL 9-1-1 IF YOU HAVE ANY OF THE FOLLOWING SEVERE SYMPTOMS: TROUBLE BREATHING; PERSISTENT CHEST PAIN OR PRESSURE; NEW CONFUSION OR INABILITY TO STAY AWAKE; BLUE LIPS OR FACE. THIS IS NOT A COMPLETE LIST. IF YOU THINK YOU ARE EXPERIENCING A MEDICAL EMERGENCY, CALL 9-1-1 IMMEDIATELY. *

I do not have these symptoms

IN THE PAST 72 HOURS, HAVE YOU BEEN WITHIN 6 FEET OF ANYONE CONFIRMED OR SUSPECTED TO HAVE COVID-19 FOR LONGER THAN 15 MINUTES OR BEEN EXPOSED TO PARTICLES FROM A COUGH OR SNEEZE OR SALIVA WITHOUT A MASK, FACE SHIELD OR GOGGLES, AND GOWN? *

Yes

No

← Second section of the questionnaire

HAVE YOU HAD ANY OF THE FOLLOWING SYMPTOMS IN THE PAST 72 HOURS? *

☐ Cough
☐ Fever (subjective or measured temperature above 100 F)
☐ Chills / repeated shaking with chills
☐ Sore throat
☐ Body aches
☐ Shortness of breath / difficulty breathing
☐ Nausea or vomiting
☐ Unusual or new headache
☐ Diarrhea
☐ Lost of taste or smell
☐ None of the above

← Confirmation message for successful COVID-19 wellness check to be displayed prior to in-person temperature and symptom screening on campus

COVID-19 SCREENING OUTCOME

Your wellness check complete:
June 05 2020 01:45 PM

Thank you, your wellness check is complete! Please share this outcome screen when on campus.

← Message for screening that reveals COVID-19 risk factors

COVID-19 SCREENING OUTCOME

Your wellness check complete:
June 05 2020 01:45 PM

Based on your response, you may have risk factors for COVID-19. Please stay home and contact SCU Health at 562-943-7125 for guidance.

← Dashboard showing summary of all completed screenings

← Dashboard monitors can click on any row to view individual questionnaires