

## Assessment and Learning Council (ALC)

Effective 9.1.2020

### Mission:

1. Facilitate the assessment of student learning for pedagogical and curricular improvement.
2. Build a University-wide community of practice that will facilitate the adoption of best practices in teaching, learning, and assessment by all academic programs and departments.
3. Ask and answer “Are our students learning what we are attempting to teach them? How do we know?”

### Membership:

1. Council Lead: AVP OIE
2. Staff Liaison: Director of Assessment, Institutional Research, and Reporting
3. Program and Department Liaisons: Each program and department will designate at least one liaison annually beginning September 1.
  - o Note: The Accelerated Science Division is exempt from appointing a liaison but may do so at the discretion of the director.
4. Faculty Senate Liaison: The Faculty Senate may designate a liaison annually beginning September 1 at its discretion.

### Duties of Staff Liaison:

1. Convene the Council on a regular basis.
2. Serve as subject matter expert on Assessment of Student Learning.
3. Prepare reports and presentations on behalf of Assessment and Learning Council to Academic Council, Faculty Senate, President’s Cabinet, and Board of Regents as requested.

### Duties of Program/Department Liaison:

1. Champion a culture of assessment within their department or program.
2. Develop expertise in academic assessment as it relates to their program or department.
3. Serve as primary liaison to the Office of Institutional Effectiveness on matters related to assessment and program review.

### Committee Duties:

1. Understand and guide the institution and each program on ensuring compliance with WASC Senior Commission assessment related Standards and CFRs and with the Assessment Rubrics
2. Review and catalog institutional and programmatic assessment plans; recommend improvement
3. Advise faculty and programs on assessment and program review procedures and methods
4. Assist faculty and programs in interpreting assessment results
5. Review and archive institutional and program-level assessment reports
6. Review and implement policies and procedures for reporting assessment data
7. Recommend faculty development opportunities, training materials, and activities in support of student learning
8. Propose additions, deletions or changes to teaching methods and curriculum

### Committee Member Benefits:

1. The University will send committee members to professional development opportunities such as the WASC educational programs as funding permits.

2. As determined by the Program Director, Dean, and/or Faculty Senate, faculty members may receive credit for participating in the Council.